



Tour Reservation Contract - Adelphi University Field Hockey

Spain: May 17th - May 26th, 2014

Full Tour Package:

Estimated Tour Cost 30 Paying Passengers = \$2,975 per person¹

This quotation is based on current land service and air travel prices. It is calculated based on the rate of international currency exchange on 09/13/12 (€1 = \$1.30). It is based upon above stated number of paying passengers traveling. The quote price includes a \$675 estimate allowance for airline departure taxes and fuel surcharges, and \$75 for Group Travel Insurance.²

Actual airfare is available 11 months before travel. The tour will be re-quoted in June 2013

(A) Payment Schedule

Payments will be distributed among 6 installments. The installment dates are structured to allow timely payment of airline / land vendor invoices. Late payments jeopardize the tour quotation.

Initial Deposit	\$500.00 per person	due:	November 1, 2012
Progress Payment 1	\$500.00 per person	due:	March 1, 2013
Progress Payment 2	\$500.00 per person	due:	August 15, 2013
Progress Payment 3	\$500.00 per person	due:	November 1, 2013
Progress Payment 3	\$500.00 per person	due:	January 15, 2014
Final Balance	To be announced	due:	April 5, 2014

Quest Sports Travel will calculate and publish the Final Balance Invoice on **March 22, 2014**.

All payments should be made payable to **Quest Sports Travel** and mailed to the address above.

(B) Terms of Cancellation

Quest Sports Travel must fulfill responsibilities with vendors (e.g. airlines, hotels) in advance of the tour and is therefore able to refund cancellations as follows (per person):

No penalty	Cancel before 08/15/13
\$150.00 penalty plus insurance policy cost	Cancel after 08/15/13 but before 11/01/13
\$350.00 penalty plus insurance policy cost	Cancel after 11/01/13 but before 01/15/13
\$750.00 penalty plus insurance policy cost	Cancel after 01/15/14 but before 03/22/13
No refund	Cancel after 03/22/14

All cancellations must be in writing and submitted to Quest Sports Travel before the stated dates in order to receive the appropriate refund. Refund payments are made as quickly as vendor reimbursements allow.

¹ The quoted tour cost is a cash discount. Credit card payments are accepted but will be charged at the tour cost before the cash discount (+3.5%)

² Final Tour Price will be affected by (a) group size; (b) rate of international currency exchange at time of balance invoice; (c) changes in airline departure tax and fuel surcharge.



(C) Travel Insurance

This Contract includes *Travel Insured's Student Comprehensive Group Plan* for all paying passengers. Coverage details can be found at http://www.questsportstravel.com/Travel_Insurance.html. The Travel Insurance Cost for this tour is **\$85 per person**. If you would like to opt out of the Insurance plan you may do so and your tour price will be reduced accordingly.

(D) Airline Information

Airlines reserve the right to increase their departure tax (based on airport fees / government security taxes) and fuel surcharges at any time. To maintain the quoted tour price it is essential that the payment installments are received on the stated dates.

To minimize any increases Quest Sports Travel strongly recommends that the group 'ticket' all passengers as early as possible. 'Ticketing' requires payment in full to the airline. Therefore, should the group choose to ticket in advance of the airline's deadline, there will be no refund available after the group is ticketed.

The departure city for this tour will be **New York JFK**. All efforts are made to secure the most direct and cost effective routing. Routing and cost implications will be discussed with tour leaders before publication of flight details. Flight details will be available by **July 1, 2013**.

Flight Deviations: (i) Airline rules prohibit flight deviations that depart from the USA on a different schedule than the main group. Individuals wishing to depart from the USA separate from the main group necessitate the purchase of separate flight tickets and so will incur additional charges. (ii) Flight deviations on the return to the USA are allowed as long as the return is made from the same airport as the main group. Airlines charge a deviation fee to do so. The fee depends on the airline.

LAND ONLY PASSENGERS: If you do not live in the **New York** area and would like to make your own flight arrangements from another airport, you can travel as a 'Land Only' passenger. In doing so, your tour price will be reduced by the exact cost of airfare and taxes. At the time of the quote, this is estimated as **\$1250**. If required, Quest Sports Travel can assist in securing airfare from your airport of choice. Likewise, if you opt to secure your own airfare using frequent flyer miles (see below) you will also travel on a 'Land Only' basis. If you are traveling "Land Only" you must inform Quest Sports Travel at least 91 days prior to departure so that your seat is released before it becomes payable in full and non-refundable.

Frequent Flier Programs: Airlines do not accept frequent flier miles as payment for group airfare. If a traveler wishes to use frequent flier miles they must secure their own airfare and will pay Quest Sports Travel a 'Land Only' cost. No alterations will be made to the published itinerary to service individuals traveling separately from the main group.

(E) Additional Information

Registration: Completed online at <http://www.questsportstravel.com/Home.html>. Click on the "Register Now" button on the bottom of the page to be re-directed to our registration site. Click "Register" in the top right corner and follow the instructions from there.

Additional Passengers: Additional passengers are welcome (and encouraged) to join the tour at any time as long as seats are available on the airline's group reservation. Any passengers joining the tour after the group has deposited will be subject to airline costing on that date.



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“Partial” Passengers: Family members (relatives in country being visited) are certainly encouraged to meet up with the group. If they would like to join all or part of the tour Quest Sports Travel can quote a personalized day-to-day Land Only fee. For safety reasons, under no circumstance are individuals allowed to join the group (e.g. ride the bus) without payment of a Land Only fee. Likewise, Quest Sports Travel is under no obligation to provide tour information or services/ transportation to any individual not listed on the official travel party roster.

Travel Party Roster: An accurate final travel party roster is due by **March 22, 2014** for airline ticketing. As per Section (C) Airline Ticketing - Quest Sports Travel strongly advises supplying the roster in advance of this airline deadline. Once tickets are issued they are non-refundable and non-transferable. Should a change be necessary after ticketing a new ticket must be issued and paid in full at the rate quoted at the time of new issue. If the final Travel Party Roster is not submitted by the aforementioned date the airline reserves the right to CANCEL the reserved seats.

Rooming List: Final Rooming Lists, including room upgrade requests and any specific dietary requirements are due by **March 22, 2014**.

Room Upgrades: The tour price is based on Triple Bedded Rooms. Room upgrade surcharges will apply for twin and single bedded rooms. The US \$ value of these room upgrades will be calculated on the same date as the Final Tour Price.

Passports: Passports are required for international travel. Applications are available from the United States Post Office. Please allow at least 20 weeks for processing.

Entry Visas: An entry visa is required for travel to some countries, including Australia and Brazil, by US citizens. Visa information can be obtained by contacting the Embassy of the specific country to be visited. Visa charges are not included in the quoted tour price and Quest Sports Travel is not responsible for securing a traveler's entry visa.

Final Itinerary: Quest Sports Travel will review the Final Itinerary with the group leader approximately 3 weeks before departure. This review will occur no later than **April 26th, 2013**.

Distribution of Information: The approved Final Tour Package is sent to the tour leader no less than 14 days prior to departure. The Final Tour Package includes airline tickets, the final itinerary and supplementary information to be distributed to each passenger. Quest Sports Travel is not responsible for lost airline tickets after distribution to the tour leader and suggests holding all tickets until the group meets at their departure airport. Your Final Tour Package will be distributed no later than **May 3rd, 2013**.

Travel / Health Insurance: Quest Sports Travel now includes Comprehensive Travel Insurance in all tour packages. To opt out of the Insurance Plan, or to increase your coverage to 'Cancel for any reason' please complete the section of the online registration process.

(E) Tour Reservation Contract Summary

Adelphi University Field Hockey will travel to Spain from **May 17th - May 26th, 2014**. This **10 day / 8 night** tour has been developed by Quest Sports Travel and quoted on **September 13th, 2012**.

(F) Liability Disclaimer

(i) Quest Sports Travel reserves the right to amend any itinerary due to conditions beyond our control e.g changes in weather. Every reasonable effort is made not to delete a specified inclusion but to fulfill the conditions and terms for the best interests of all parties. (ii) Quest Sports Travel is not liable in any way for airline delays, cancellation, or loss of luggage. (iii) Individuals engaging in athletic activities and contests assume the risk of those activities and will not hold Quest Sports Travel liable for any injuries incurred

Thank you for choosing Quest Sports Travel.